



Each Child, Every Day

St. Lucie Public Schools

Purchasing Department
9461 Brandywine Lane
Port St. Lucie, Florida 34986
Voice – (772) 429-3980

SUPERINTENDENT

E. Wayne Ger

December 9, 2020

DFA Dairy Brands Fluid, LLC
Dba TG Lee Dairy
315 N. Bumby Avenue
Orlando, FL 32803
Attention: Meg Callahan

Subject: Notice of Award
ITB Number: 21-05
Title: Dairy Products to School Cafeterias (2)

Contract Term: Initial term contract: January 1, 2021 through December 31, 2021 with the option to renew three (3) additional one (1) year renewal periods.

Dear Ms. Callahan,

This is to advise you that on December 9, 2020 the School Board of St. Lucie County, Florida accepted the recommendation to award your firm a contract for Invitation to Bid (ITB) 21-05 Dairy Products to School Cafeterias (2). This acceptance is subject to compliance with contract terms and conditions and all pertinent laws of the State of Florida and instructions as determined by the General Counsel for the School Board.

Please visit St. Lucie Public Schools website at www.stluciepublicschools.com, Departments, Business Services, and Purchasing and complete our online vendor application.

Please provide a certificate of insurance as required per contract terms and conditions of the Invitation to Bid.

Your insurance company is required to have the School Board of St. Lucie County, Florida, **named as an additional insured, no work shall commence until the certificate is received by the School Board Purchasing Department. Please be sure to advise your insurance carrier.**

Purchase orders will be issued to ensure the encumbrance of funds for payment of services of the awarded contract. Do not proceed with services until you have a purchase order. Failure to do so may result in non-payment.

Thank you for your continued interest in working with St. Lucie Public Schools.

Sincerely,

Donna Sapp

Donna Sapp
Purchasing Specialist

